



Town of Mars Hill

MAYOR AND BOARD OF ALDERMEN

John L. Chandler
Mayor
Nicholas A. Honeycutt
Vice-Mayor
Robert W. Zink
Treasurer
Stuart L. Jolley
Clerk
Larry H. Davis
Secretary

MINUTES REGULAR MEETING Mars Hill Town Hall – Conference Room February 6, 2023 at 6:00 p.m.

The Town of Mars Hill Mayor and Board of Aldermen met in regular session on Monday, February 6, 2023, at 6:00 p.m. in the Mars Hill Town Hall.

MEMBERS PRESENT: Mayor John Chandler; Aldermen Larry Davis, Nicholas Honeycutt, and Robert W. (Bob) Zink. Alderman Stuart Jolley was absent.

STAFF PRESENT: Nathan R. Bennett, Town Manager; Jamie Stokes, Town Attorney; Nathan Waldrup, Fire Chief; Cpt. Chad Wilson and Officer Jonathan Casteel (Police Department); Ann Bass, ARC Planner, NC Department of Commerce and Stuart Bass, Regional Planner, Land of Sky Regional Council.

OTHERS PRESENT: Johnny Casey, Madison News-Record & Sentinel; Brad Guth, Bill Sewell, and Susan Sewell.

Call to Order

The meeting was called to order by Mayor John Chandler. Mayor Chandler welcomed those in attendance.

Approval of the Agenda

Mayor Chandler asked the Board to review the proposed agenda for approval. Upon review of the agenda, Mayor Chandler called for a motion. **Alderman Larry Davis made a motion that the agenda be approved as presented.** Alderman Nicholas Honeycutt seconded the motion. Upon a call for a vote on the motion by the Mayor, the agenda was approved unanimously. (Attachment A)

Approval of Minutes

Mayor Chandler then asked the Board to review the minutes of the regular meeting held on December 5, 2022. There being no modifications to the minutes, **Alderman Bob Zink made a motion that the minutes for December 5, 2022, be approved as presented by management.** Alderman Honeycutt seconded the motion. Upon a call for a vote on the motion by the Mayor, the minutes were approved unanimously.

PRESENTATION – Community Economic Recovery & Resiliency Initiative (CERRI) – Final Report

Mayor Chandler then recognized and welcomed Ann Bass, ARC Community Economic Development Planner with the N.C. Department of Commerce, to present the final report for the Community Economic Recovery & Resiliency Initiative (CERRI) that has been developed by the CERRI work group, together with town and state staff. Mrs. Bass provided the summary of the CERRI program and noted that the process focuses primarily on

two areas of work – a general review of how to become more economically resilient as a community, based on the pandemic experience and how best to strengthen the small business sector that serves the basic needs of the community. The report includes a general economic data review as well as an Economic Resilience Assessment to help Mars Hill understand the structure of its local economy and factors in its resilience. A local planning work group was assembled to undertake the planning process and will eventually lead the implementation of these plans. They used the information collected to develop a work plan for the coming five years. The work plan identified three primary strategies to be addressed by the work group, future committees, town staff, elected and other established boards and committees. These strategies are identified as follows:

Strategy #1: Mars Hill is growing in a coordinated, scenic, and accessible way building a cohesive community of neighborhoods with a vibrant commercial center in downtown. Priority Action: Undertake a Comprehensive Plan (or update) that more specifically addresses and guides the location, types and quality of growth as now faced by the Mars Hill community.

Strategy #2: Mars Hill Town and University work together to strengthen the community’s assets, improve quality of life and celebrate the arts, culture, history, and environment. Priority Action: Convene primary Town and University leaders to consider the desired actions, formality and structure of this joint committee.

Strategy #3: The historic downtown and commercial center are walkable, attractive, safe and friendly with thriving local businesses meeting daily needs and offering social and entertainment opportunities for all residents, students, and visitors. Priority Action: Convene business and property owners as well as other community leaders as interested to undertake historic downtown and 213 corridor improvements – aesthetic, accessibility, entertainment, and social.

The full report is incorporated as part of these minutes by reference and available for inspection upon request. Upon completing discussion of the report by the Board, Mayor Chandler called for a motion. **Alderman Honeycutt made a motion to accept the “Mars Hill Community Economic Recovery & Resiliency Initiative (CERRI) Report” as presented.** Alderman Davis seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously.

Old Business

Mayor Chandler then moved to address old business. There was no old business.

New Business

Mayor Chandler then moved to address new business.

Fire Department – 2022 Annual Report

Mayor Chandler then recognized Fire Chief Nathan Waldrup to present the 2022 Annual Report for the Mars Hill Fire Department. Chief Waldrup provided the Board with printed copies of the annual report including the 2022 Activity Report. Chief Waldrup stated that the department responded to 1355 calls for service in 2022, a 10% increase over the prior year. This was the busiest year for the department to date, with July begin the most active month. He advised the Board that the department has acquired a new reporting software system and that the reports will have a different format than in years past, however, the new system will also allow for more reporting information. Chief Waldrup advised the Board that the three new firefighter positions allocated by the Board for this fiscal year have now been filled, two of which have begun employment and the third will begin in the coming weeks subject to final approval of the employee by the Board at this meeting. He then advised that a generator has been added to the annex building on Ivey Street recently which will allow standby power from a natural gas

source, providing a reliable facility during emergency or natural disaster situations. Chief Waldrup advised that the department had a successful inspection by the N.C. Department of Insurance resulting in a lower rate outside town up to 5 miles from an ISO 6 to an ISO 5. This represents the lowest ISO rate possible that would affect residential property owners' ability receive the benefit of the lowest property insurance rates. The department will continue to work on the rate to assist those commercial property owners in town achieve lower rates. Chief Waldrup reported that the department received a \$35,000.00 NCDOI grant from COVID funding that will be used to install a breathing air compressor system. Currently, the department has to utilize a portable system from the Ebbs Chapel Fire Department, and the addition of this equipment will allow the department to be self-reliant for this service. The equipment has been ordered and installation is expected to occur before the end of the current budget year. Chief Waldrup advised future planning for the department includes research into establishing two additional substations in the Grapevine and Middle Fork areas of the district, as it is becoming necessary to expand fire resources into those areas of the fire district and also looking at replacement of brush trucks in the coming years and other staff resources.

The Board thanked Chief Waldrup for his hard work and the good presentation. The report is incorporated as part of these minutes by reference. (Attachment B)

PARTF Grant – Withers Ravenel Project Agreement for Design & Engineering Services

Mayor Chandler then recognized Town Manager Nathan Bennett to present information concerning the proposed agreement from Withers Ravenel Engineers for design and engineering services for the PARTF grant Smith Farm project. Mr. Bennett advised that procuring these services is the next step to implement the conditions of the PARTF grant to construct the recreation elements in the park master plan including the amphitheatre, sidewalks paved and unpaved trails, restrooms, driveway and parking improvements and other site furnishings and landscape improvements. The proposal will retain Withers Ravenel to provide the scope of planning, design, and engineering services for the project as follows: project management and administration, topographic survey and environmental site analysis, permitting services, construction plans and documents, bidding assistance, and limited construction administration and observation. Upon completing discussion of the proposal by the Board, Mayor Chandler called for a motion. **Alderman Honeycutt made a motion to approve the “Smith Farm Park Proposal for Design and Engineering Services” between the Town of Mars Hill and Withers Ravenel Engineers as presented and authorize the Town Manager to execute all related documentation pertaining thereto.** Alderman Davis seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously.

RESOLUTION – DOT/IMD Greenway Feasibility Study Grant Application

Mayor Chandler then recognized Mr. Bennett to present information to the Board concerning the DOT/IMD Greenway Feasibility Study Grant Application. Mr. Bennett advised the Board that the NC Department of Transportation (NCDOT) has funding available through the Integrated Mobility Division (IMD) Feasibility Studies Program to conduct paved trails and sidewalks feasibility studies. The state grant does not require a local match from the Town. If awarded the IMD feasibility studies would bridge the gap between conceptual planning and programming of projects. They build upon higher-level planning efforts and take a comprehensive approach to identify possible route alternative of multimodal corridors. The purpose of this study is to evaluate technical feasibility of a project from design, permitting, and constructability perspective. The Town is seeking funding to study the feasibility of extending the Otis Duck Greenway from its current terminus on Bailey Street, further up the street to Banjo Branch, to Forest Street and the Smith Farm/Bailey Mountain Preserve, to Hickory Drive, and back to the existing greenway near Chambers Gym on the MHU campus. Mr. Bennett explained he is working with the French Broad River MPO and Land of Sky Council to submit the grant application to NCDOT and the proposed resolution provides the Town's commitment to participate in the study, and makes the necessary

assurances and certifications to NCDOT and authorizes the necessary Town officials to take actions required to submit the application. Upon completing discussion of the matter by the Board, Mayor Chandler called for a motion. **Alderman Davis made a motion to approve “RESOLUTION – 2023-001 – To Apply for a IMD Feasibility Study Grant Through the NCDOT IMD Feasibility Studies Grant Program,” as presented.** Alderman Honeycutt seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment C)

RESOLUTION – Disposal of Surplus Property

Mayor Chandler then recognized Mr. Bennett to present information to the Board concerning the proposed resolution to dispose of town-owned surplus property. Mr. Bennett advised the Board that there are three vehicles that are surplus to the towns needs or otherwise are beyond their useful life for town operations. Mr. Bennett described the items subject to the resolution as follows: 2016 Dodge Charger, 2007 Jeep Liberty, and 1992 Peterbilt Dump Truck. Mr. Bennett stated that the proposed resolution describes the items in full, declares them surplus property, and authorizes the Town Manager to dispose of those items by methods pursuant to authority granted by NC General Statutes 160A-266 and 160A-274 et al. Upon completion of discussion by the Board, Mayor Chandler called for a motion. **Alderman Honeycutt made a motion to approve “RESOLUTION – 2023-002 – Authorizing Sale of Personal Property Worth Less Than \$30,000 (NCGS 160A, Article 12),” as presented.** Alderman Zink seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment D)

POLICY – Personnel – Annual Leave Accrual Revision

Mayor Chandler then recognized Mr. Bennett to present information to the Board concerning a revision to the Town of Mars Hill Personnel Policy. Mr. Bennett advised the Board that the current policy does not recognize the prior years of local or N.C. state government service credit in calculating the annual leave accrual rate for new employees hired by the Town. Although such credit is accounted for by both the Local Government Retirement System (LGRS) and the Teachers’ and State Employees’ Retirement System (TSERS), and transfers from local government to local government and from the state government agencies to local government, the Town does not base the annual leave accrual on the previous creditable service. This situation creates an issue in the recruitment of new town employees currently employed by other local governments/state agencies in that those employees will start from a year one accrual if they come to Mars Hill when they likely have many more years of service credit and are accruing at a higher rate, thus making it an unnecessary obstacle to recruitment of quality, experienced employees to the town. The proposed policy revises the existing policy to allow management to determine the applicable service credit for the accrual of annual leave taking into account the verifiable prior creditable service at other local government or state agencies as available from LGERS or TSERS, or certification from the prior employer. The full policy revision is incorporated into these minutes by reference. Upon completion of discussion by the Board, Mayor Chandler called for a motion. **Alderman Honeycutt made a motion to approve the revision to the “Town of Mars Hill Personnel Policy, Section 4. Annual Leave” as presented and apply the revised policy to current Mars Hill employees hired on or after January 1, 1999 as applicable. This accrual rate will begin as of this date.** Alderman Davis seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment E)

Financial Report – FY 2023 – 2nd Quarter

Mr. Bennett gave an overview of the Financial Report for the 2nd quarter of the FY 2022-23 fiscal year. The percentage of budget is 50% complete. Mr. Bennett noted the street department is shown at full budget, but this is due to the Mountain View Road property acquisition previously authorized by the Board and that expense was coded to the that department. A budget amendment is being processed that will clear up the accounting of that

activity. Mr. Bennett advised that all other line items are consistent with expectations for this point in the fiscal year and there are no concerns to note. Upon completion of discussion of the financial report, Mayor Chandler called for a motion. **Alderman Zink made a motion to approve the Financial Report as presented.** Alderman Honeycutt seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment F)

FY 2022-2023 Budget Amendments

Mayor Chandler then moved to consider proposed budget amendment to the current year budget. Mr. Bennett presented a summary of the proposed FY 2022-2023 Budget Ordinance Amendment – FY 2023-012022-05. Mr. Bennett explained that this amendment is specific to unexpected activity in the fire department budget. He advised that additional revenues had been received from state grants and insurance claim reimbursements to the town for vehicle accidents. Those revenues will be added to the fire department expense lines to cover the repairs to fire vehicles, purchase grant-funded equipment (cascade air system), and maintenance of equipment and vehicles. Upon completion of discussion, Mayor Chandler called for a motion. **Alderman Honeycutt made a motion to approve the “FY 2022-2023 Budget Ordinance Amendment – FY 2023-01” as presented.** Alderman Davis seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachments G)

March Regular Meeting – Date Change to March 13, 2023

Mayor Chandler advised he has a scheduling conflict with the March regular meeting date and asked the Board to consider rescheduling the meeting for another date to allow him to attend the March meeting. The Board consensus was in agreement to reschedule the meeting date to accommodate the Mayor’s scheduling conflict. **Alderman Davis made a motion to reschedule the March regular meeting to Monday, March 13, 2023, at 6:00 p.m. in the Mars Hill Town Hall as discussed.** Alderman Honeycutt seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously.

Mars Hill Anderson Rosenwald School Presentation – Schedule Meeting at School

Mayor Chandler advised that the Friends of the Mars Hill Anderson Rosenwald School has requested the Board meet with them at the School to provide the Board an update and presentation on their activities and initiatives. The Board was in agreement to schedule a meeting as requested. Upon completion of discussion, the Mayor called for a motion to schedule the meeting date. **Alderman Honeycutt made a motion to schedule a meeting with the Friends of the Mars Hill Anderson Rosenwald School for Monday, February 13, 2023, at 5:30 p.m. at the school as discussed.** Alderman Davis seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously.

Mt. Olive Cemetery

Mayor Chandler advised that he understands that the Mount Olive cemetery is in need of repairs and maintenance. Alderman Zink stated that the church is having a fundraiser on February 8 to raise funds to assist in the making those needed repairs. Both Mayor Chandler and Alderman Zink commented on those associated with the Town government, particularly former town-employee Manual Brisco, is buried there and felt it appropriate to offer some assistance. The Board consensus was in agreement to provide a one-time allocation for the maintenance and upkeep of the cemetery. **Mayor Chandler made a motion to allocate \$500.00 to the Mt. Olive Church Cemetery Fund in memory of former town employee Manual Brisco as discussed.** Alderman Zink seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously.

Town Manager Report – Nathan Bennett, Town Manager

Mayor Chandler then recognized Mr. Bennett to provide the Town Manager Report.

General Update

Mr. Bennett stated that MHU President Tony Floyd had invited the Board to a social event at the University for an update on their projects and initiatives. Upon discussion of proposed dates, the Board directed the Mr. Bennett to contact President Floyd to schedule this event and communicate that back to the Board as appropriate. Mr. Bennett then updated the Board on the completion of the Downtown Public Wi-Fi Project. He reminded the Board that the project to provide free public wireless internet service to the downtown Main Street area, as well as the expansion of the project to include parkwide public wireless internet service at the Recreation Park, was funded by grants from the Appalachian Regional Commission and Governor Coopers Hometown Strong Program. Mr. Bennett stated that the last components were installed last week at the park and project is now fully complete and available for use.

Mr. Bennett then advised the Board of events this summer at the Recreation Park. The first event being planned is a pickleball tournament set for May 20 and 21 to benefit the Neighbors in Need, a Madison County non-profit program that helps county residents in crisis, primarily providing assistance with access to food, heat and utilities. Mr. Bennett stated that he is working with town resident Susan Sewell and Kathy Hicks to coordinate this event. Mrs. Sewell was recognized to provide additional information regarding the tournament and expressed desire for the Town to be a cosponsor. Alderman Honeycutt expressed his appreciation for the Town's efforts in providing pickleball for the community and that he has heard many positive comments about the great town pickleball courts and the large number of residents participating in this activity. The Board consensus was to authorize sponsorship of the tournament utilizing in-kind assistance. Mr. Bennett then advised the Board that the Asheville-Buncombe Youth Soccer Association, which is the youth soccer organization that provides services in Madison County, will be hosting a youth soccer camp at the Recreation Park July 24-28, 2023. Mr. Bennett advised the Board that this camp will be during the day from 9 a.m. until 4:00 p.m. and that he has advised them that they must vacate the field for the scheduled softball use that begins at 5:30 p.m. each day.

Mr. Bennett advised the Board that the real estate closing for the Robinson building at 9 and 15 South Main Street is scheduled for this Thursday and that will complete the acquisition of that property pursuant to the terms of the Rural Transformation Grant received from the N.C. Department of Commerce. Mr. Bennett further advised the Board that he has received a proposal from JAS, LLC for \$17,950 to construct an additional shed at the public works facility to get some of our equipment out of the weather. The Board consensus in agreement to proceed with construction of the shed as presented.

Mr. Bennett provided the Board with a general update of Town operations and other items of interest to the Board.

Public Comment

Mayor Chandler then moved to public comment. Mayor Chandler recognized Susan Sewell who spoke concerning pickleball and specifically details concerning the pickleball tournament as discussed previously.

Mayor Chandler welcomed the town's newest police officer, Mr. Jonathan Casteel, who was in attendance. Other Board members also greeted and welcomed Mr. Casteel.

There being no further public comments, Mayor Chandler moved to the next agenda item.

Closed Session (Pursuant to N.C.G.S. 143-318.11)

Alderman Zink advised the Board that there are items to address in closed session. Mayor Chandler called for a motion to enter closed session to consider items relating to personnel and consultation with legal counsel.

Alderman Zink made a motion to enter into closed session pursuant to N.C.G.S. 143-318.11(a)(6) to discuss personnel. Alderman Honeycutt seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion to enter closed session was unanimously approved.

CLOSED SESSION

Upon completion of discussion of the items subject to the closed session, Mayor Chandler called for a motion to end the closed session. **Alderman Zink made a motion to end the closed session and return to open session.** Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion to return to open session was unanimously approved.

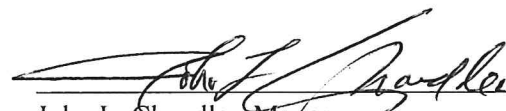
Open Session

Upon return to open session, Mayor Chandler stated that action is necessary regarding the discussion of employment of personnel for the fire and police departments. Mayor Chandler stated that management, together with the fire chief and police chief respectively, recommend for approval the full-time employment of Chandler Hensley as a firefighter for the Fire Department and Jonathan Casteel and Daniel Joyner as patrol officers for the Police Department. Upon completion of discussion by the Board, **Alderman Honeycutt made a motion to authorize the employment of Chandler Hensley as a firefighter for the Fire Department and Jonathan Casteel and Daniel Joyner as patrol officers for the Police Department, as presented.** Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was unanimously approved.


Adjourn

There being no further business before the Board, Mayor Chandler called for a motion to adjourn. **Alderman Zink made a motion to adjourn.** Alderman Honeycutt seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion to adjourn was unanimously approved.

Approved and authenticated this the 13th day of March, 2023.


John L. Chandler, Mayor

ATTEST:


Nathan R. Bennett,
Town Manager





ATTACHMENT A

Town of Mars Hill

MAYOR AND BOARD OF ALDERMEN

John L. Chandler
Mayor
Nicholas A. Honeycutt
Vice-Mayor
Robert W. Zink
Treasurer
Stuart L. Jolley
Clerk
Larry H. Davis
Secretary

AGENDA

REGULAR MEETING

Mars Hill Town Hall Conference Room

February 6, 2023 at 6:00 p.m.

1. Call to Order – *Mayor John L. Chandler*
2. Approval of Agenda
3. Approval of Minutes: December 5, 2022 Regular Meeting
4. **PRESENTATION** - Community Economic Recovery & Resiliency Initiative (CERRI) – Final Report
Ann Bass, NC Department of Commerce, ARC Community Economic Development Planner
5. Old Business
6. New Business
 - a. Fire Department – 2022 Annual Report – Nathan Waldrup, Fire Chief
 - b. PARTF Grant – Withers Ravenel Project Agreement for Design & Engineering Services
 - c. **RESOLUTION** – DOT/IMD Greenway Feasibility Study Grant Application
 - d. **RESOLUTION** – Disposal of Surplus Property
 - e. **POLICY** – Personnel – Annual Leave Accrual revision
 - f. Financial Report – FY 2023 – 2nd Quarter
 - g. FY 2022-2023 Budget Amendments
 - h. March Board Meeting – Reschedule
 - i. Mars Hill Anderson Rosenwald School Presentation – Schedule meeting at school (2/13 or 20)
 - j. Mt. Olive Cemetery
7. Town Manager Report – Nathan Bennett, Town Manager
 - a. General Update
8. Public Comment
[Policy: Each speaker shall be limited to a maximum of three (3) minutes. The public comment period is not intended to require the Board of Aldermen or staff to answer any impromptu questions. The Board will not take action on an item presented during the public comment period. The Board may refer inquiries made during the public comment period to the Town Manager to address as appropriate. If necessary, the item may be placed on the agenda of a future meeting.]
9. Closed Session (*Pursuant to N.C.G.S. 143-318.11 – if needed*)
10. Adjourn

Mars Hill Town Hall

280 North Main Street • P.O. Box 368

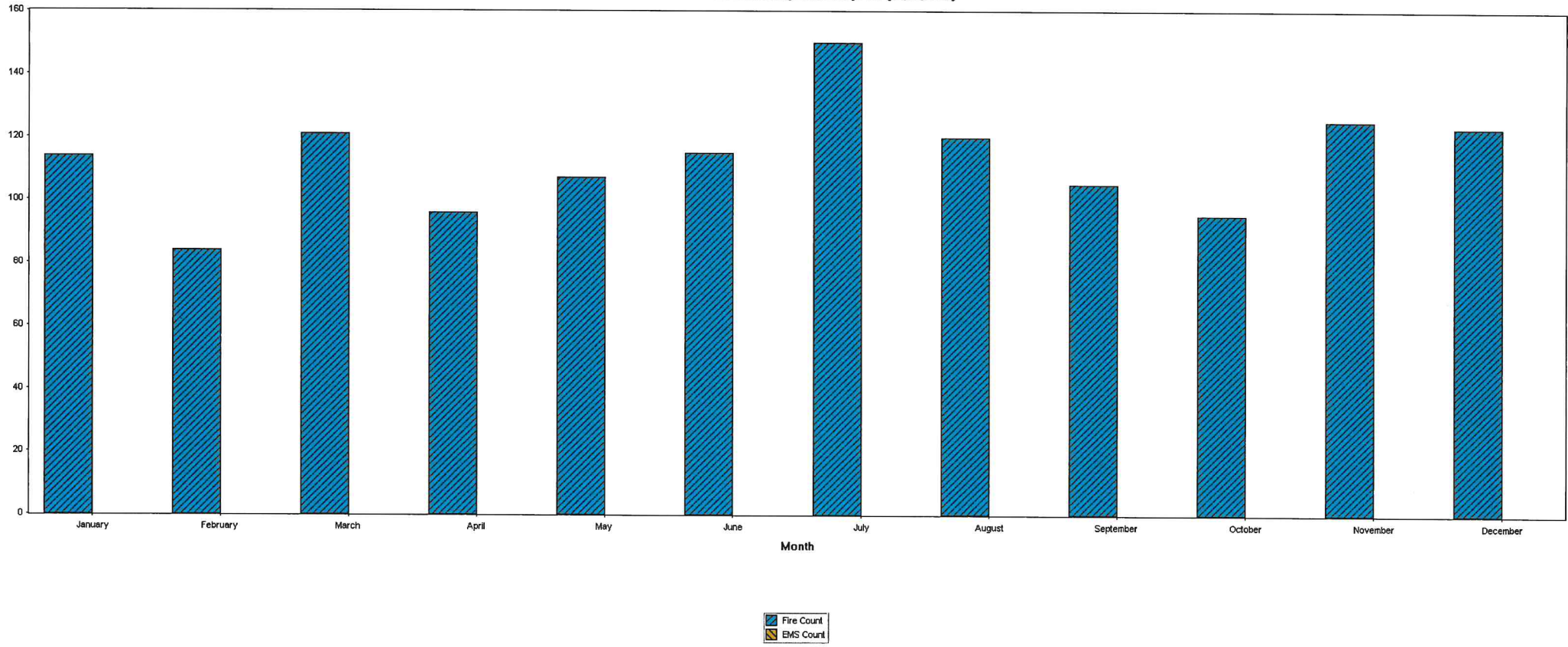
Mars Hill, North Carolina 28754

Phone: (828) 689-2301 • Fax: (828) 689-3333

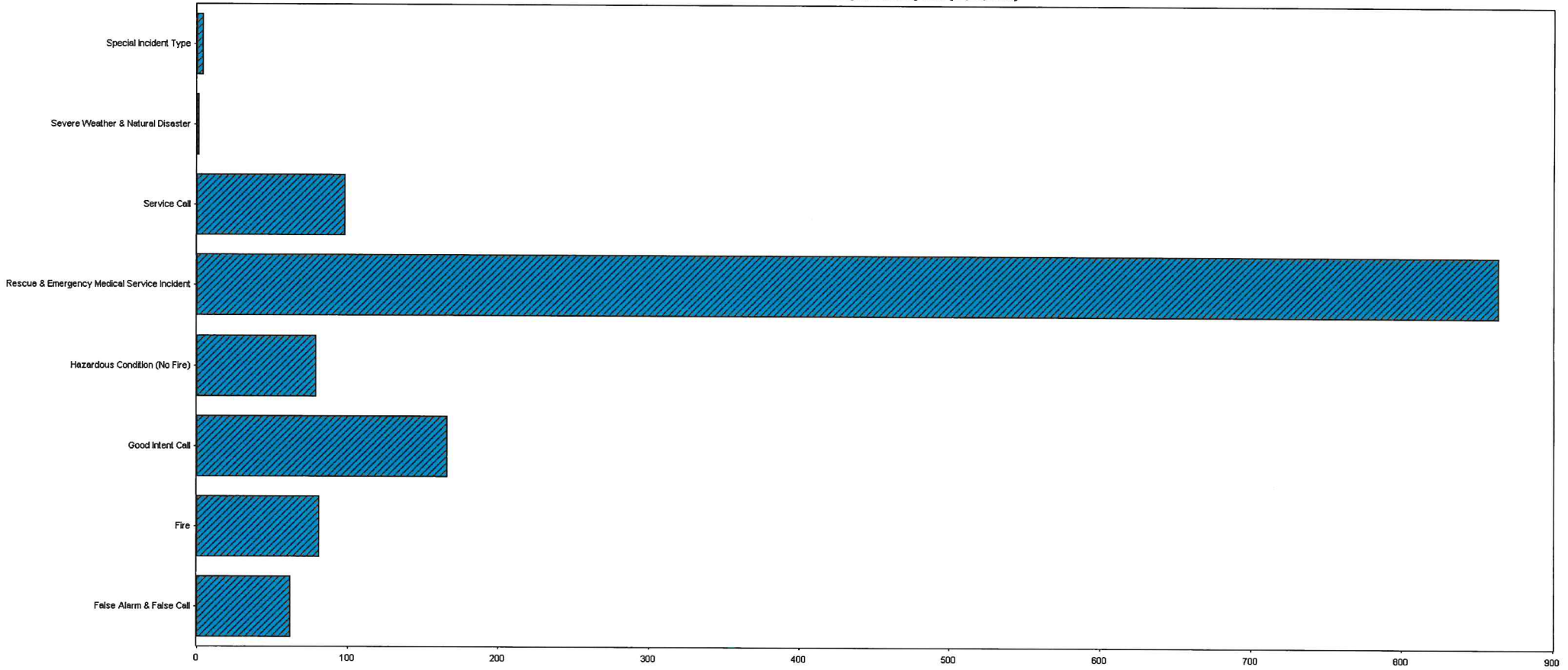
MHFD 2022 Activity Report

Call Type	Number of Calls
Building Fire	17
Trash Fire	2
Chimney Fire	3
Wildfire	42
Vehicle Fire	17
Explosion (no fire)	0
Medical	792
MVA w/o injuries	42
MVA with injuries	28
Land Search	0
Elevator Rescue	2
Hazardous Condition	10
Tree Down	52
Stranded motorist	10
Landing Zone	2
LPG/LNG leak	2
CO Detector	4
Service Call	44
Person in distress	11
Assist Invalid	46
Good Intent Dispatched and cancelled	14
No incident found	52
Authorized burning	28
Severe Weather	1
False Alarms	62
Total Calls	1355
Training Hours	2369.27
Fire Prevention activities	8
Fire Prevention Hours	45
Overlapping incidents	151

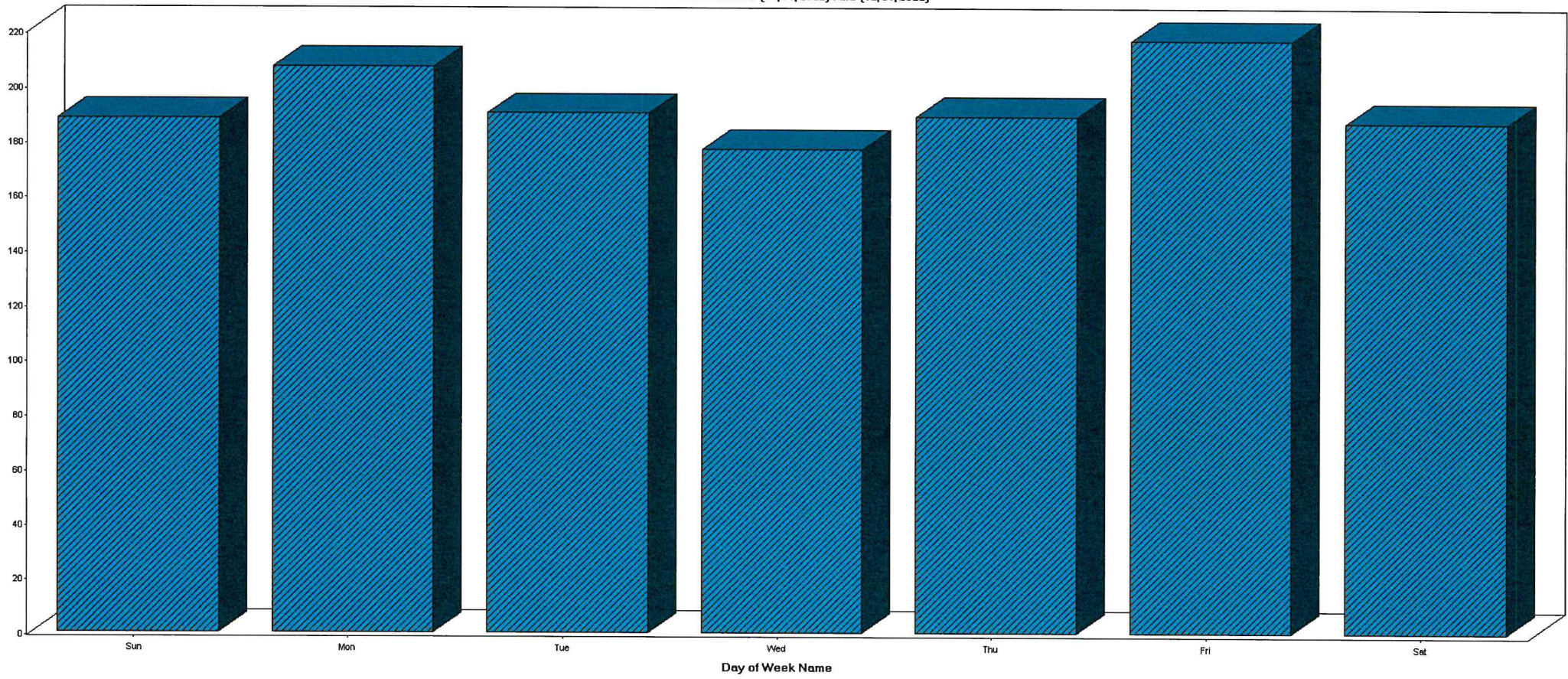
Fire vs EMS by Month
Fire Alarm Date Between {01/01/2022} And {12/31/2022}
EMS Alarm Date Between {01/01/2022} And {12/31/2022}



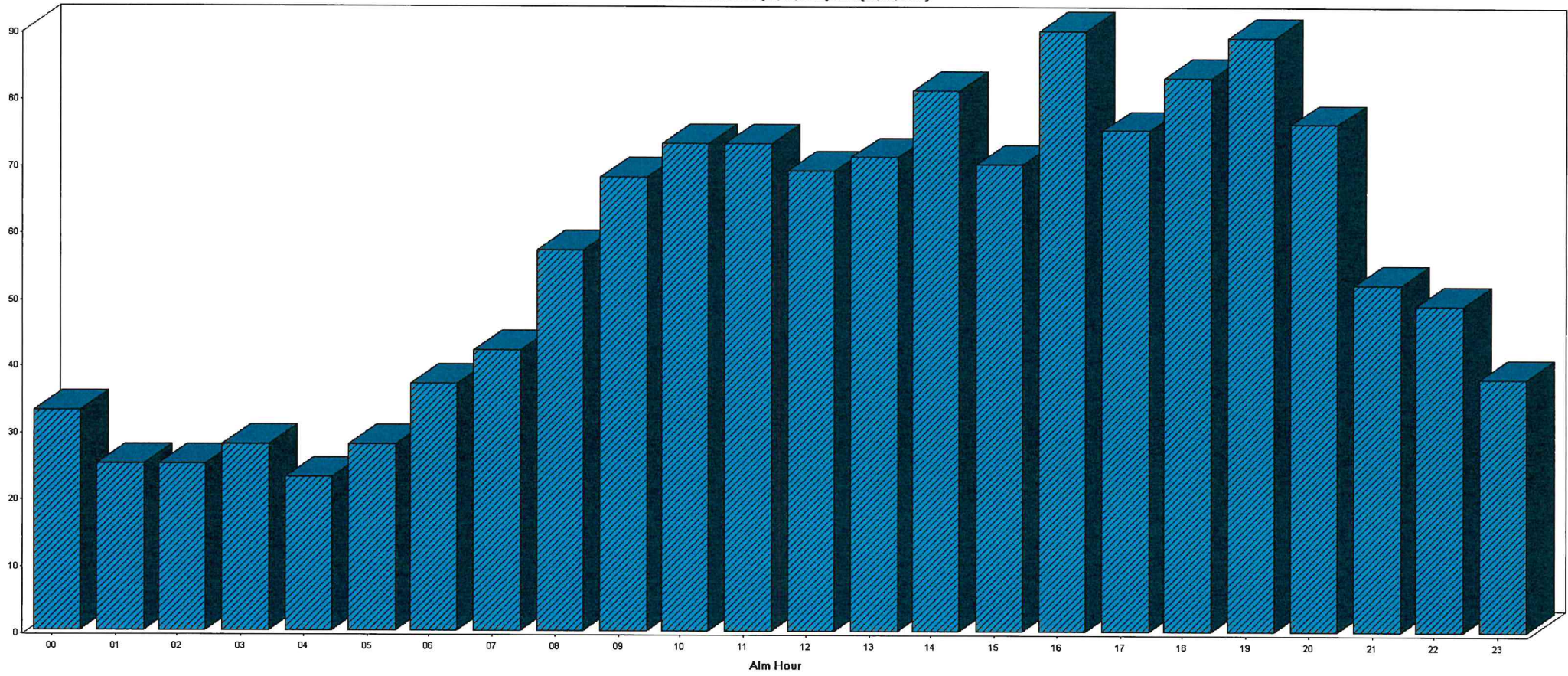
Incident Type Summary
Alarm Date Between {01/01/2022} And {12/31/2022}



Incident Responses by Day of Week
Alarm Date Between {01/01/2022} And {12/31/2022}



Count of Incidents by Alarm Hour
Alarm Date Between {01/01/2022} And {12/31/2022}





Town of Mars Hill

RESOLUTION #: 2023-001

**RESOLUTION
TO APPLY FOR A IMD FEASIBILITY STUDY GRANT THROUGH THE NCDOT IMD
FEASIBILITY STUDIES GRANT PROGRAM**

WHEREAS, the NCDOT has developed a new discretionary grant program to aid in bridging the gap between conceptual planning and programming of projects through the IMD Feasibility Studies Grant; and

WHEREAS, the NCDOT has appropriated \$2.5 million for the IMD Feasibility Studies Grant for FY24; and

WHEREAS, the IMD Feasibility Studies Grant requires the project to be identified in a locally or regionally adopted plan; and

WHEREAS, the IMD Feasibility Studies Grant would assist the Town of Mars Hill in the Banjo Branch Greenway Project;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Mars Hill, North Carolina:


- Section 1. That the Town of Mars Hill shall submit a grant application for an IMD Feasibility Studies Grant through NCDOT for the Banjo Branch Greenway Project in response to NCDOT's call for projects, make the necessary assurances and certifications with the NCDOT, and to apply for a feasibility study for the proposed project.
- Section 2. That the Mayor, Clerk, and Town Manager, and other necessary officials be authorized to take all necessary actions required by Section 1.
- Section 3. This resolution shall be effective immediately upon adoption.

ADOPTED and APPROVED this 6th day of February 2023, by the Mayor and Board of Aldermen for the Town of Mars Hill.

Attest:


Stuart L. Jolley, Clerk




John L. Chandler, Mayor

Mars Hill Town Hall

280 North Main Street • P.O. Box 368

Mars Hill, North Carolina 28754

Phone: (828) 689-2301 • Fax: (828) 689-3333

www.townofmarshill.org



Town of Mars Hill

RESOLUTION #: 2023-002

RESOLUTION

AUTHORIZING SALE OF PERSONAL PROPERTY WORTH LESS THAN \$30,000 (N.C.G.S. 160A, ARTICLE 12)

WHEREAS, the Town of Mars Hill owns certain items of personal property that have become surplus for its current needs; and

WHEREAS, North Carolina General Statute § 160A-266 and 160A-274 permits the Town to dispose of such property by methods more fully set forth in said statutes upon authorization by the Mayor and Board of Aldermen at a regular meeting; and

WHEREAS, the Mayor and Board of Aldermen is convened in a regular meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF MARS HILL THE FOLLOWING:

1. The Town Manager is authorized to dispose of the item(s) of surplus personal property identified as follows:
 - a. *2016 Dodge Charger – VIN 2C3CDXKT5GH229222*
 - b. *2007 Jeep Liberty – VIN 2FZACHDC85AU8319*
 - c. *1992 Peterbilt Conventional Dump Truck – VIN 1XPFD59X9ND320220*
2. The Town Manager may dispose of such item(s) by any method deemed appropriate pursuant to the authority granted in North Carolina General Statute § 160A-266 and 160A-274, and to include salvage disposal.

ADOPTED this the 6th day of February 2023 by the Town of Mars Hill Mayor and Board of Aldermen.

Attest:



STUART L. JOLLEY,
Town Clerk




JOHN L. CHANDLER,
Mayor

Mars Hill Town Hall

280 North Main Street • P.O. Box 368
Mars Hill, North Carolina 28754
Phone: (828) 689-2301 • Fax: (828) 689-3333
www.townofmarshill.org

	TOWN OF MARS HILL ARTICLE V: HOLIDAYS AND LEAVES OF ABSENCE Section 4. ANNUAL LEAVE <i>Revised as rewritten</i>	Effective Date: <u>February 1, 2023</u> Council Approval Date: <u>Feb. 6, 2023</u> Page 1 of 1
		_____ Town Manager Responsible Party

Section 4: Annual Leave.

Section 4, paragraph one, shall be rewritten as follows:

Annual leave shall be used for rest and relaxation, and may be used for medical appointments or sickness when sick leave is exhausted. Each full-time employee of the Town of Mars Hill shall accrue annual leave beginning with the first pay period after hire at the accrual rate for the first applicable year of service as determined by management. Annual leave will continue to accrue at this rate but **cannot** be taken until employee **has successfully completed a six (6) months probationary period**. Each employee will accrue annual leave on the following schedule for each completed month (calendar month) of service. **Regular eighty-hour work period employees** will accrue as follows:

Section 4 shall be amended by adding the following at the end of the existing text:

Employees coming to the Town from another local government or from a North Carolina state government agency will be given work experience credit for the purpose of Annual Leave accrual only. Such creditable service at the other local government or state agency must be verified by that government or by the annual statement from the Local Government Employees' Retirement System (LGERS) or the Teachers' and State Employees' Retirement System (TSERS). Prior experience credit is not applicable to re-hired retirees from either local or state government.

An employee who has worked on a part-time basis for the Town and is subsequently moved to full-time status will receive pro-rata credit for the previous part-time service for the purpose of accruing annual leave.

Any employee who separates in good standing from the Town and is reinstated within three (3) years may receive credit for previous service for the purpose of accruing annual leave. An employee coming to the Town from another local or state government as referenced above may also receive credit for previous service for the purpose of accruing annual leave if employed by the Town within three (3) years of separation in good standing from that government. The total months of previous service will be recognized at the end of the new probationary period.

POLICY NOTE: This policy amends "Annual Leave, Article V, Section 4" contained in the Town of Mars Hill Personnel Policy, 2005 edition, et al, as revised. This policy shall include any current employee hired by the Town on or after January 1, 1999, however, the accrual rate will be modified to begin as of the effective date of this policy.

Town of Mars Hill			
Mars Hill, North Carolina			
FINANCIAL STATEMENT			
31-Dec-22			
SECTION I: General & Powell Bill Funds		Budget	Actual
A. REVENUES ANTICIPATED			
Property Tax (Current Year/\$.47 per \$100)		\$ 685,820.00	\$ 568,623.00
Property Tax (Prior Years)		\$ 5,500.00	\$ 8,990.00
Payment in Lieu of Taxes		\$ 8,000.00	\$ 24,419.00
Tax Penalties and Interest		\$ 2,000.00	\$ 1,514.00
Ad Valorem Vehicle Tax		\$ 55,000.00	\$ 34,324.00
Municipal Parking Fee		\$ 6,000.00	\$ 9,560.00
Interest Earned/Investments		\$ 1,000.00	\$ 65,526.00
Rents and Concessions		\$ -	\$ -
Utilities Revenue		\$ 1,500.00	\$ 411.00
Miscellaneous Revenue		\$ 5,000.00	\$ 6,356.00
Utilities Franchise Tax		\$ 125,000.00	\$ 66,634.00
Excise Tax - Beer & Wine		\$ 8,000.00	\$ -
Powell Bill Street Allocation		\$ 60,000.00	\$ 64,582.00
Local Option Sales Tax		\$ 500,000.00	\$ 448,853.00
Fed. Gov. Grants - ARPA Funds		\$ -	\$ 321,977.00
State Government Grant		\$ -	\$ 160,000.00
Court Costs, Fees, Etc.		\$ 100.00	\$ 180.00
Parking Violation Penalties		\$ 3,000.00	\$ 2,130.00
Zoning Permits		\$ 500.00	\$ 475.00
Inspection/Fire Codes Fee/Fines		\$ -	\$ -
Street Department Revenue		\$ -	\$ -
Police Department Revenue/Donation		\$ 100.00	\$ 2,773.00
Recreation Department Revenues		\$ 20,000.00	\$ 9,031.00
Fire Department Revenues		\$ 2,000.00	\$ 40,603.00
Tax Refunds		\$ 10,000.00	\$ 1,714.00
Special Fire District Tax		\$ 750,000.00	\$ 435,643.00
Appropriated Fund Balance, General		\$ 385,977.00	\$ -
Appropriated Fund Balance, Powell Bill		\$ 110,000.00	\$ -
Other Fin. Sources/Uses-Transfer In		\$ -	
TOTAL ANTICIPATED REVENUES		\$ 2,744,497.00	\$ 2,274,318.00
B. EXPENDITURES AUTHORIZED			
1. Governing Body		\$ 86,000.00	\$ 71,977.00
2. Administration		\$ 285,400.00	\$ 144,969.00
3. Elections		\$ -	\$ -
4. Tax Collections		\$ 3,000.00	\$ 631.00
5. Public Buildings		\$ 33,000.00	\$ 21,640.00
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6. Police Department		\$	620,200.00	\$	295,304.00
7. Fire Department		\$	747,563.00	\$	393,569.00
Fireman's Relief Fund		\$	-	\$	-
8. Street Department		\$	324,500.00	\$	371,960.00
9. Powell Bill Expenditures		\$	165,000.00	\$	7,496.00
10. Sanitation Department		\$	191,600.00	\$	86,773.00
11. Recreation Department		\$	268,234.00	\$	66,477.00
12. Library		\$	20,000.00	\$	13,236.00
13. Debt Service		\$	-	\$	-
14. Other Financial Sources/Uses Trans. Out				\$	8,718.00
Incentive for Covid Vaccine		\$	-	\$	-
TOTAL EXPENDITURES AUTHORIZED		\$	2,744,497.00	\$	1,482,750.00
SECTION II: Water & Sewer					
A. Revenues Anticipated					
Interest Earned/Investments		\$	500.00	\$	20,403.00
Interest Earned/Enterprise Fund		\$	500.00	\$	23,241.00
Miscellaneous		\$	5,000.00	\$	7,923.00
State Government Grants		\$	-	\$	-
Water & Sewer Charges		\$	1,068,300.00	\$	544,497.00
Water Bill Penalties		\$	-	\$	9,221.00
Sewer Taps		\$	25,000.00	\$	22,500.00
Water Taps		\$	25,000.00	\$	40,500.00
Sale of Fixed Assets		\$	-	\$	-
Approp. Fund Balance/Water & Sewer		\$	40,000.00	\$	-
Approp. Fund Balance/Enterprise		\$	-	\$	-
Other Fin. Sources/Uses		\$	-	\$	-
TOTAL ANTICIPATED REVENUES		\$	1,164,300.00	\$	668,285.00
B. Expenditures Authorized					
Debt Service		\$	113,100.00	\$	27,558.00
Administration/Engineering/Billing		\$	266,200.00	\$	144,252.00
Operations		\$	785,000.00	\$	394,500.00
TOTAL EXPENDITURES AUTHORIZED		\$	1,164,300.00	\$	566,310.00
SECTION III: CAPITAL PROJECTS GENERAL FUND RECREATION					
A. Revenue Anticipated					
State Government Grant		\$	268,536.00	\$	-
Local Funds		\$	47,618.00	\$	-
Other Financing Sources/Uses-Transfer In				\$	11,218.00
TOTAL ANTICIPATED REVENUES		\$	316,154.00	\$	11,218.00
B. Expenditures Authorized					
Logal/Adm/Professional		\$	37,100.00	\$	8,735.00
Contracted Services		\$	265,766.00	\$	-
Contingency		\$	13,288.00	\$	-
TOTAL EXPENDITURES AUTHORIZED		\$	316,154.00	\$	8,735.00

